

IN THE CIRCUIT COURT OF THE  
EIGHTEENTH JUDICIAL CIRCUIT  
IN AND FOR SEMINOLE COUNTY,  
FLORIDA

ADMINISTRATIVE ORDER NO.:  
26-09-S

**IN RE: JUVENILE – PROCEDURE FOR SCHEDULING DETENTION REVIEW HEARINGS  
AND SHELTER REVIEW HEARINGS IN JUVENILE MATTERS**

---

**WHEREAS**, various issues have been identified concerning the scheduling of detention review hearings and shelter review hearings in the juvenile divisions;

**WHEREAS**, to avoid hindering the administration of justice in the juvenile divisions, it is necessary to standardize the procedure for scheduling such detention review hearings and shelter review hearings; and

**WHEREAS**, the proper administration of justice will be served by the adoption of the following administrative procedure;

**IT IS ORDERED:**

- I. Detention Review Hearings: The Clerk of Court shall schedule all juvenile detention review hearings to be conducted by a juvenile judge the next business day following a weekend. Juvenile detention review hearings shall begin at 8:30 a.m. on Mondays (with the exception of holidays) in courtroom JJC1, unless otherwise directed by the presiding juvenile judge.
- II. Shelter Review Hearings: The Clerk of Court shall schedule all juvenile shelter review hearings to be conducted by a juvenile judge the next business day following a weekend. Juvenile shelter review hearings shall begin at 8:30 a.m. on Mondays (with the exception of holidays) in courtroom JJC2, unless otherwise directed by the presiding juvenile judge.
- III. This Administrative Order shall take effect immediately and remain in effect until modified or rescinded.

**DONE AND ORDERED** this 9<sup>th</sup> day of February, 2026.

  
\_\_\_\_\_  
MELANIE CHASE  
CHIEF JUDGE

**DISTRIBUTION:**

All Circuit and County Judges (Seminole County)  
Court Administration (Seminole County)  
Clerk of Court (Seminole County)  
State Attorney (Seminole County)  
Public Defender (Seminole County)  
Sheriff of Seminole County  
Seminole County Bar Association  
Seminole County Law Library  
County Attorney (Seminole County)