

IN THE CIRCUIT COURT,
EIGHTEENTH JUDICIAL CIRCUIT, OF
FLORIDA

SPECIAL ADMINISTRATIVE ORDER of
September 27, 1982

82-19A

IN RE: PROCEDURE WHEN SPEEDY TRIAL RULE INVOKED

WHEREAS, in keeping with the court's responsibility to the public, the Circuit Judges of the Eighteenth Judicial Circuit therefore are especially concerned that justice be served by adherence to and consideration of the factors involved in its application, and

WHEREAS, if any part of the Criminal Justice System fails to perform its duty in regard to compliance with the Speedy Trial Rule, the operative interests of all its other parts are rendered null and void, and

WHEREAS, there exists an evident need to establish a uniform policy and procedure, it is therefore, hereby,

ORDERED AND ADJUDGED as follows:

(1) The office of the State Attorney shall establish a procedure to monitor those cases in which the Defendant was arrested and released prior to the time of the second appearance of the Defendant and those cases where at any time after an arrest of a Defendant, the State does not file an information but subsequently elects to do so and in such cases, the State shall promptly inform the Office of the Clerk of Court of the original arrest date by prominently stamping the Information "SPEEDY TRIAL CRITICAL - Arrest Date _____" (Attachment 1).

(2) The Criminal Law Division of the Office of the Clerk shall give priority to such filings issuing Summons or Capias stamped by the Clerk "SPEEDY TRIAL CRITICAL" and shall promptly deliver them into the hands of the Sheriff for service. (Attachment 2A and 2B).

(3) The Sheriff's Department shall also give priority to service of all process so stamped and attach thereto its "Service Attempt" form No. SD-277 (Attachment 3) with instructions to the server to fully document all attempts to serve and thereafter sign the document.

DONE AND ORDERED in Brevard County, Florida, this 27th day
of September, 1982.

J. WILLIAM WOODSON
ADMINISTRATIVE JUDGE,
CRIMINAL DIVISION
CIRCUIT COURT

Recorded:
Brevard County 10-1-82 OR BOOK 2389 PAGE 1303

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SPEEDY TRIAL

ISSUE CAPIAS
SET BOND

* CRITICAL

*Statute No.

* ARREST DT. _____ *

*

THE CIRCUIT COURT OF THE EIGHTEENTH
JUDICIAL CIRCUIT IN AND FOR
BREVARD COUNTY, FLORIDA

CASE NO.

IN THE CIRCUIT COURT of the Eighteenth Judicial Circuit, in and for
Brevard County, Florida, in the year of our Lord, one thousand nine
hundred and eighty-two.

STATE OF FLORIDA : INFORMATION FOR
VS :

IN THE NAME AND BY AUTHORITY OF THE STATE OF FLORIDA

DOUGLAS CHESHIRE, JR., State Attorney of the Eighteenth Judicial
Circuit, in and for Brevard County, Florida, prosecuting for the State
of Florida, under oath CHARGES that in the County of Brevard, and State
of Florida, on the day of

and against the peace and dignity of the State of Florida.

STATE OF FLORIDA
COUNTY OF BREVARD

Personally appeared before me _____ Designated Assistant
State Attorney for the Eighteenth Judicial Circuit of Florida, who being
first duly sworn, says that the allegations set forth in the foregoing
INFORMATION are based upon facts that have been sworn to as true, and
which if true, would constitute the offense therein charged, and that he
institutes this prosecution in good faith, and that he has received
testimony taken under oath from material witness or witnesses for the
offense.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this
_____-day of _____, 1982.

Notary Public

Designated Assistant State
Attorney of the Eighteenth
Judicial Circuit

ATTACHMENT NO. 1

SPEEDY TRIAL
CRITICAL
ARREST DT. _____ *

CAPIAS
CIRCUIT COURT
THE STATE OF FLORIDA
Case No. _____

To All and Singular the Sheriffs of the State of Florida and other duly authorized officers,* Greeting:

You are hereby commanded to take _____ if he/she be found in your County, and him/her safely keep so that you have his/her body before the Judge of our Brevard County Court of the State of Florida, at the Court House in Titusville, Florida, him/her to answer unto the State of Florida on an information/indictment found against him/her by the State Attorney/Grand Jury for the County of Brevard, Florida for _____ and have then and there this Writ.

Bond set at \$ _____

WITNESS R. C. Winstead, Jr., Clerk of our said Circuit Court and the Seal of said Court, at the Court House, at the Court House, at Titusville, Florida, aforesaid this _____ of ____ A.D. 19____

Circuit Judge

Deputy Clerk

State Attorney

*State Attorney Investigator (Sec. 27.255 F.S.)
Agents of Florida Dept. of Criminal Law Enforcement (Sec. 934.04 F.S.)
ATTACHMENT NO. 2A

COUNTY COURT IN AND FOR
BREVARD COUNTY, FLORIDA

STATE OF FLORIDA
VS.

Case Number _____
Charge _____

SPEEDY TRIAL

CRITICAL

ARREST DT. _____ *

Summons

IN THE NAME OF THE STATE OF FLORIDA:
GREETINGS:
TO:

YOU ARE HEREBY COMMANDED TO BE AND APPEAR BEFORE THE JUDGE OF THE COUNTY COURT IN AND FOR BREVARD COUNTY, FLORIDA, AT THE COURTHOUSE IN _____ FLORIDA, ON THE _____ DAY OF _____ 19__ AT ___ O'CLOCK, TO ANSWER TO THE CHARGE AS SET FORTH IN THE ATTACHED COPY OF THE INFORMATION, THE ORIGINAL OF WHICH HAS BEEN FILED IN SAID COURT.

AND IN THIS YOU SHALL IN NO WISE OMIT.

WITNESS THE UNDERSIGNED CLERK OF SAID COURT, AND THE SEAL OF SAID COURT, AT THE COURTHOUSE IN TITUSVILLE, AFORESAID, THIS _____ DAY OF ___, 19__.

R. C. WINSTEAD, JR.
(CourtCLERK OF THE COUNTY COURTSeal)

BY: _____
DEPUTY CLERK

ATTACHMENT NO. 2B

ATTACHMENT NO. 3

Warrant # _____ Date: _____

Name: _____

Warrant Assigned to: _____

Returned Unserved Per Request _____

Unable to Locate. Attempts Made:

____ No longer living at address given,
Forwarding address: _____

- ____ No such address as given
- ____ Unknown address given
- ____ No listing City Directory
- ____ No listing Fla Power & Lite
- ____ No listing Telephone Co.
- ____ No listing Tag Agency
- ____ Other contacts made: _____

Remarks: _____

Officer's Signature

Recording: