

JUDGE SERRANO'S PROCEDURES UNTIL FURTHER NOTICE

NON-DOMESTIC VIOLENCE

ALL NON-DOMESTIC VIOLENCE AND RELATED MOTIONS

Regarding all Injunctions and related Motions, these hearings will be conducted IN PERSON every Tuesday in courtroom 2D. **You must bring a mask to wear throughout the courthouse. Social distancing is required. Attorneys should bring a clear face mask for each party to a case and for each witness. Go to www.flcourts18.org for more information.**

INJUNCTION RELATED MOTIONS

Please email **ALL** Motions to the Injunction Department for processing (Brevard Injunctions <brevardinjunctions@brevardclerk.us>; Viera Injunctions <VieraInjunctions@brevardclerk.us>; Melbourne Injunctions <melbourneinjunctions@brevardclerk.us>; Titusville Injunctions <titusvilleinjunctions@brevardclerk.us> and cc the JA (carmen.reyes@flcourts18.org). **Do not email the Motions to the JA without including the Injunction Department.**

For questions regarding Injunctions, please call the Injunction Department at 321-637-6547.

JUVENILE DIVISION AND FELONY MENTAL HEALTH COURT

SCHEDULING HEARINGS

To schedule hearings the attorneys and/or their assistants must email the JA (carmen.reyes@flcourts18.org) to start coordinating hearing time (**Always include the opposing counsel when emailing the court**). Afterwards, notify the judicial assistant by email or eservice when filing the NOH.

CANCELLATION OF HEARINGS

When you need to cancel a hearing notify the Court by email or eservice the judicial assistant with a copy of the NOC.

VIDEO CONFERENCING HEARINGS

The Court will set up a Microsoft Teams virtual/remote meeting to conduct all video conferencing hearings. The JA will need all the party's emails at least 5 days before the hearing to set up the links.

PROPOSED ORDERS

Proposed Orders may be submitted by email to carmen.reyes@flcourts18.org. Emailed document(s) should be submitted in **Word format** and should not be encrypted. The party submitting the Proposed Order shall be directed to mail a copy to any self-represented parties.

Regarding Proposed Orders, please send all Proposed Orders to the JA by **email (if the orders are 5 or less pages)**. Please send all Proposed Orders to the JA by **mail** or **courier (if the orders are 6 or more pages)**.

FELONY MENTAL HEALTH COURT

Regarding Inmate/client transport, please email the JA (carmen.reyes@flcourts18.org) a week before the hearing to request the transport of your client from BCJ.

ALL FUTURE INFORMATION

We will provide updates to everyone if any of these procedures change. For official news and updates about the Eighteenth Judicial Circuit, including changes related to the pandemic, please follow us on Twitter and Facebook.

<https://flcourts18.org/>

<https://www.facebook.com/flcourts18/>

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<https://twitter.com/PIOFLcourts18>

<https://www.instagram.com/18thjudicialcircuitfl/>