\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Name of Guardian Advocate)*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Address)*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (City, State, and Zip Code)*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Phone Number)*

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_

**HAND DELIVERED**

**Clerk of the Circuit Court, Probate Division**

**Seminole County Juvenile Justice Center**

**190 Eslinger Way**

**Sanford, FL 32773**

Re: The Guardian Advocacy of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*name of person with a disability)*

Dear Sir or Madam:

Enclosed please find the following documents to be filed:

(\_\_\_\_) Original Application for Appointment as Guardian Advocate ***(Form A)***

 (\_\_\_\_) Original and 1 copy of Notice of Petition for Appointment as Guardian

Advocate ***(Form B)***

(\_\_\_\_) Original and 3 copies of Petition for Appointment as Guardian Advocate

***(Form C)***

(\_\_\_\_) Original Standby Guardian’s Joinder in Petition ***(Form C-1)***

(\_\_\_\_) Original and 1 copy of Order Appointing Attorney and Elisor ***(Form D)***

(\_\_\_\_) Original Oath of Guardian Advocate ***(Form E****)*

(\_\_\_\_) Original Notice of Confidential Information within Court Filing ***(Form F)***

 (\_\_\_\_) Filing Fees *or* the original Application for determination of civil indigent

 status **(*Form G*)**

I have also enclosed a self-addressed envelope with sufficient postage for the documents to be returned to my address.

I shall immediately complete my level 2 criminal screening requirements.

Thank you for the attention you shall give this matter. Please call me at the above phone number if you have any questions or concerns.

Sincerely,

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Signature of Proposed Guardian Advocate

Enclosures