

IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL
CIRCUIT IN AND FOR SEMINOLE COUNTY, FLORIDA

CASE NO. _____ DR _____

_____,
Child(ren)

_____,
Petitioner,

vs.

_____,
Respondent/Mother

_____,
Respondent/Father


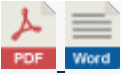

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CASE CHECKLIST
PETITION FOR TEMPORARY CUSTODY BY EXTENDED FAMILY OR
CONCURRENT CUSTODY OF EXTENDED FAMILY
Under Chapter 751



The Checklist lists the minimum requirements and may not be all-inclusive for every case. If you have any questions or concerns about your case, you should consult an attorney. The Checklist and instructions provided herein should not be substituted for legal advice from an attorney.

Forms can be found online at <https://www.flcourts.org/>

You must complete and file this checklist with the Clerk of Court and file all required documents that pertain to your case prior or submitting a Request for Hearing or Other Action Form.

Pleading	Form Number	Date of Filing
Petition for Temporary Custody by Extended Family --Or-- Petition for Concurrent Custody by Extended Family	12.970(a)  Or 12.970(b) 	
Cover Sheet for Family Court Cases	12.928 	
Notice of Confidential Information Within Court Filing	Confidential Form	
Proof of Residency (Valid Florida Driver’s License, Florida Identification Card, US Passport, or other valid picture identification with proof of residential address for 6-consecutive months prior to the filing date)	Copy	

<p align="center">--Or--</p> <p>Affidavit of Corroborating Witness (Witness must attach a copy of his/her driver's license. Also, the witness' driver license must have an issue date at least 6-months prior to the filing date)</p>	<p align="center">12.902(i)</p> 	
<p>Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit (only if modification involved dependent or minor child(ren))</p>	<p align="center">12.902(d)</p> 	
<p>Certified Copy Minor Child(ren)'s Birth Certificate</p>	<p align="center">Certified Copy</p>	
<p>Death Certificate (If parent(s) is/are deceased)</p>	<p align="center">Certified Copy</p>	
<p>Summons: Personal Service on an Individual-</p> <p>Affidavit of Personal Service</p> <p align="center">--OR--</p> <p>(Mother/Father)</p> <p>Waiver of Service of Process and Consent for Temporary Custody by Extended Family</p> <p align="center">--OR--</p> <p>Waiver of Service of Process and Consent for Concurrent Custody by Extended Family</p>	<p align="center">12.910(a)</p>  <p align="center">and</p> <p align="center">12.910(b)</p>  <p align="center">12.970(c)</p>  <p align="center">12.970(d)</p> 	
<p>Motion for Default (a) Default (b) (If the other party has failed to file or serve any documents within 20 days after the date of service of your petition, you may ask the clerk of the circuit court to enter a default against him or her.)</p>	<p align="center">12.922(a) (b)</p> 	
<p>Designation of Current Address and Email Address</p>	<p align="center">12.915</p> 	
<p><i>These items are only necessary when opposing party cannot be found.</i></p>		
<p align="center">Affidavit of Diligent Search</p>	<p align="center">12.913(c)</p> 	
<p>Memorandum for Certificate of Military Service</p> <p align="center">--AND--</p> <p>Affidavit of Military Service</p>	<p align="center">12.912(a)</p>  <p align="center">and</p> <p align="center">12.912(b)</p>	

		
Proof of Publication	(Copy of Ad)	
Notice of Action	12.913(a)(2) 	

Please Note: All completed forms must be returned to the Clerk of the Court located at the Downtown Civil Courthouse or by mail to P.O. Box 819 Sanford, FL 32772 or electronically filed through the Florida State e-Filing Portal (www.myflcourtagency.com).

Upon completion and filing of this checklist please notify Family Case Management that your file is ready for review by filling out a Request for Hearing or Other Action form <https://fl18.org/req4hrq>