

IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL
CIRCUIT IN AND FOR SEMINOLE COUNTY, FLORIDA

CASE NO. _____ DR _____ -05A

_____,
Adoptee,







_____/







CASE CHECKLIST Petition for Adoption of Adult

The Checklist lists the minimum requirements and may not be all-inclusive for every case. If you have any questions or concerns about your case, you should consult an attorney. The Checklist and instructions provided herein should not be substituted for legal advice from an attorney.

Some forms can be found online at <https://www.flcourts.org/>

You must complete and file this checklist with the Clerk of Court and file all required documents that pertain to your case prior or submitting a Request for Hearing or Other Action Form.

Pleadings/Documents/Forms Required	Date of Filing
Cover Sheet for Family Court Cases 12.928  	
Petition for Adoption of Adult Petition for Adoption of Adult by Stepparent 12.981(c)(1)  	
Consent of Petitioner’s Spouse (if Petitioner is married and his/her spouse did not join in filing a Joint Petition)	
Notice of Related Cases 12.900(h)  	
Certified Copy of Birth Certificate of Adult Adoptee	

<p>Consent of Adult Adoptee</p> <p>12.981(a)(2)  </p>	
<p>Consent of Adult Adoptee's Spouse (if Adult Adoptee is married)</p> <p>12.981(c)(2)  </p>	
<p>State and National Criminal History Records Check of Adult Adoptee (if Adult Adoptee is changing his/her name)</p>	
<p>Proposed Final Judgment</p>	
<p>Notice of Hearing</p> <p>12.923  </p> <p>(written notice to Adult Adoptee's birth parents, or proof of service of process on Adult Adoptee's birth parents, is <u>required</u>) (if birth parent(s) is deceased, a certified copy of the death certificate must be filed)</p>	

Please Note: All completed forms must be returned to the Clerk of the Court located at the Downtown Civil Courthouse or by mail to P.O. Box 819 Sanford, FL 32772 or electronically filed through the Florida State e-Filing Portal (www.myflcourtaaccess.com).

Upon completion and filing of this checklist please notify Family Case Management that your file is ready for review by filling out a Request for Hearing or Other Action form <https://fl18.org/req4nca>

The judge assigned to your case may request to see copies of the following at the final hearing: marriage license of the adoptive parents; copies of driver's licenses of the adoptive parents and adult adoptee; and copies of social security cards of the adoptive parents and adult adoptee. **Please bring these items with you.**