

**IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT IN AND  
FOR BREVARD COUNTY, FLORIDA**

CASE NO. \_\_\_\_\_ DR \_\_\_\_\_ -02D

\_\_\_\_\_ ,

Petitioner,

vs.

\_\_\_\_\_ ,

Respondent.

\_\_\_\_\_ /

**CASE CHECKLIST  
PETITION FOR DISSOLUTION OF MARRIAGE WITH  
PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN)  
UNDER CHAPTER 61**

The Checklist lists the minimum requirements and may not be all-inclusive for every case. If you have any questions or concerns about your case, you should consult an attorney. The Checklist and instructions provided herein should not be substituted for legal advice from an attorney. Some forms can be found online at: <https://www.flcourts.gov/>


All completed forms must be returned to the Brevard Clerk of the Court for electronically filed through the Florida State E-Filing Portal ([www.myflcourtaccess.com](http://www.myflcourtaccess.com)).











After submitting the required forms and checklist, if you require assistance in reaching an agreement in your case, you may schedule a mediation. For further information, please visit: <https://flcourts18.org/mediation/>


After completing and filing this checklist, please notify the Court that your case is ready to be set for a hearing by contacting the Judicial Assistant, whose contact information can be found at: <https://flcourts18.org/directory/>.

If you need to reach a Family Pro Se Coordinator with the Brevard Clerk of Court Self Help Center, please contact (321) 633-7780 or [ProSeCoordinator@brevardclerk.us](mailto:ProSeCoordinator@brevardclerk.us).

For more information you can visit: <https://www.brevardclerk.us/pro-se-information>

Pleading	Form Number	Date of Filing
Petition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren)	<a href="#">12.901(b)(2)</a> 	
Cover Sheet for Family Court Cases	<a href="#">12.928</a>	

		
Notice of Confidential Information Within Court Filing	<a href="#">Confidential Form</a>	
Proof of Residency (Valid Florida Driver's License, Florida Identification Card, US Passport, or other valid picture identification with proof of residential address for 6-consecutive months prior to the filing date)  --- OR ---  Affidavit of Corroborating Witness (Witness must attach a copy of his/her driver's license. Also, the witness' driver license must have an issue date at least 6-months prior to the filing date)	Copy  <a href="#">12.902(i)</a> 	
<b>(Petitioner)</b> Notice of Social Security Number and children (from all parties)	<a href="#">12.902(j)</a> 	
<b>(Respondent)</b> Notice of Social Security Number and children (from all parties)	<a href="#">12.902(j)</a> 	
Summons: Personal Service on an Individual-  Affidavit of Personal Service  --OR--  Acceptance and Waiver of Service	<a href="#">12.910(a)</a>  and <a href="#">12.910(b)</a>  <a href="#">Waiver Form</a>	
<b>(Petitioner)</b> Family Law Financial Affidavit: Short Form (Gross income under \$50,000 per year)  --OR--  Long Form (Gross income over \$50,000 per year)	<a href="#">12.902(b)</a>  Or <a href="#">12.902(c)</a> 	
<b>(Respondent)</b> Family Law Financial Affidavit: Short Form (Gross income under \$50,000 per year)  --OR--  Long Form (Gross income over \$50,000 per year)	<a href="#">12.902(b)</a>  Or <a href="#">12.902(c)</a> 	

<p>Answer, Waiver, and Request for Copy of Final Judgment of Dissolution of Marriage <b>(If the petition is uncontested and the other party has no interest in appearing at the final hearing)</b></p> <p style="text-align: center;">--OR--</p> <p>Answer to Petition for Dissolution of Marriage</p> <p style="text-align: center;">--OR--</p> <p>Answer to Petition and Counterpetition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren)</p> <p style="text-align: center;">--OR--</p> <p>Answer to Counterpetition</p>	<p><a href="#">12.903(a)</a></p>  <p style="text-align: center;"><b>Or</b></p> <p><a href="#">12.903(b)</a></p>  <p style="text-align: center;"><b>Or</b></p> <p><a href="#">12.903(c)(2)</a></p>  <p style="text-align: center;"><b>Or</b></p> <p><a href="#">12.903(d)</a></p> 	
<p>Martial Settlement Agreement for Dissolution of Marriage with Property but no Dependent or Minor Child(ren)</p>	<p><a href="#">12.902(f)(2)</a></p> 	
<p>Motion for Default (a) Default (b) <b>(If the other party has failed to file or serve any documents within 20 days after the date of service of your petition, you may ask the clerk of the circuit court to enter a default against him or her.)</b></p>	<p><a href="#">12.922(a)(b)</a></p> 	
<p>Verified Supplemental Request for Name Change <b>(If party is seeking a name change)</b></p>	<p><a href="#">Name Change</a></p>	
<p>Designation of Current Address and Email Address</p>	<p><a href="#">12.915</a></p> 	
<b>These items are only needed if the opposing party cannot be located.</b>		
<p style="text-align: center;">Affidavit of Diligent Search and Inquiry</p>	<p><a href="#">12.913(b)</a></p> 	
<p>Memorandum for Certificate of Military Service --AND-- Affidavit of Military Service</p>	<p><a href="#">12.912(a)</a></p>  <p style="text-align: center;">And</p> <p><a href="#">12.912(b)</a></p> 	
<p style="text-align: center;">Proof of publication</p>	<p>(Copy of Ad)</p>	
<p style="text-align: center;">Notice of Action</p>	<p><a href="#">12.913(a)(1)</a></p> 	

