

**IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT IN AND FOR
BREVARD COUNTY, FLORIDA**

CASE NO. _____ DR _____

_____,
Petitioner,
vs.

_____,
Respondent.
_____ /

CASE CHECKLIST

**SUPPLEMENTAL PETITION TO MODIFY PARENTAL RESPONSIBILITY VISITATION OR
PARENTING PLAN/TIME-SHARING SCHEDULE AND OTHER RELIEF OR
SUPPLEMENTAL PETITION FOR MODIFICATION OF CHILD SUPPORT
NOT TO BE USED FOR DEPARTMENT OF REVENUE CASES**

The Checklist lists the minimum requirements and may not be all-inclusive for every case. If you have any questions or concerns about your case, you should consult an attorney. The Checklist and instructions provided herein should not be substituted for legal advice from an attorney. Some forms can be found online at: <https://www.flcourts.gov/>



All completed forms must be returned to the Brevard Clerk of the Court or electronically filed through the Florida State E-Filing Portal (www.myflcourtaccess.com).











After submitting the required forms and checklist, if you require assistance in reaching an agreement in your case, you may schedule a mediation. For further information, please visit: <https://flcourts18.org/mediation/>








After completing and filing this checklist, please notify the Court that your case is ready to be set for a hearing by contacting the Judicial Assistant, whose contact information can be found at: <https://flcourts18.org/directory/>.

If you need to reach a Family Pro Se Coordinator with the Brevard Clerk of Court Self Help Center, please contact (321) 633-7780 or ProSeCoordinator@brevardclerk.us.

For more information you can visit: <https://www.brevardclerk.us/pro-se-information>

Pleading	Form Number	Date of Filing
Supplemental Petition to Modify Parental Responsibility, Visitation or Parenting Plan/Time-Sharing Schedule and Other Relief	12.905(a) 	
--OR--	Or	
Supplemental Petition for Modification of Child Support	12.905(b) 	

Cover Sheet for Family Court Cases	12.928 	
Notice of Confidential Information Within Court Filing	Confidential Form	
Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit	12.902(d) 	
Summons: Personal Service on an Individual- Affidavit of Personal Service --OR-- Acceptance and Waiver of Service	12.910(a)  and 12.910(b)  Waiver Form	
(Petitioner) Family Law Financial Affidavit: Short Form (Gross income under \$50,000 per year) --OR-- Long Form (Gross income over \$50,000 per year)	12.902(b)  Or 12.902(c) 	
(Respondent) Family Law Financial Affidavit: Short Form (Gross income under \$50,000 per year) --OR-- Long Form (Gross income over \$50,000 per year)	12.902(b)  Or 12.902(c) 	
Answer to Supplemental Petition	12.903(e) 	
Motion for Default (a) Default (b) (If the other party has failed to file or serve any documents within 20 days after the date of service of your petition, you may ask the clerk of the circuit court to enter a default against him or her.)	12.922(a),(b) 	
Child Support Guidelines Worksheet	12.902(e)	

		
<p>Motion to Deviate from Child Support Guidelines Worksheet (Only if parties are requesting to deviate from support guidelines.)</p>	<p>12.943</p>  	
<p>Parenting Plan</p> <p style="text-align: center;">--OR--</p> <p>Supervised/Safety Focused Parenting Plan (If the safety of the children with the other parent is at issue or poses a detriment to the child(ren))</p>	<p>12.995(a)</p>   <p>12.995(b)</p>  	
<p>Designation of Current Address and Email Address</p>	<p>12.915</p> 