

**IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT IN AND FOR
BREVARD COUNTY, FLORIDA**

CASE NO. _____ DR _____

_____,
Child(ren)

_____,
Petitioner,

vs.

_____,
Respondent/Mother

_____,
Respondent/Father

CASE CHECKLIST

**PETITION FOR TEMPORARY CUSTODY BY EXTENDED FAMILY OR
CONCURRENT CUSTODY OF EXTENDED FAMILY
Under Chapter 751**


The Checklist lists the minimum requirements and may not be all-inclusive for every case. If you have any questions or concerns about your case, you should consult an attorney. The Checklist and instructions provided herein should not be substituted for legal advice from an attorney. Some forms can be found online at: <https://www.flcourts.gov/>








All completed forms must be returned to the Brevard Clerk of the Court or electronically filed through the Florida State E-Filing Portal (www.myflcourtagency.com).




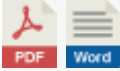


After submitting the required forms and checklist, if you require assistance in reaching an agreement in your case, you may schedule a mediation. For further information, please visit: <https://flcourts18.org/mediation/>

After completing and filing this checklist, please notify the Court that your case is ready to be set for a hearing by contacting the Judicial Assistant, whose contact information can be found at: <https://flcourts18.org/directory/>.

If you need to reach a Family Pro Se Coordinator with the Brevard Clerk of Court Self Help Center, please contact (321) 633-7780 or ProSeCoordinator@brevardclerk.us. For more information you can visit: <https://www.brevardclerk.us/pro-se-information>

Pleading	Form Number	Date of Filing
Petition for Temporary Custody by Extended Family	12.970(a)	
--Or--	 Or	

Petition for Concurrent Custody by Extended Family	12.970(b) 	
Cover Sheet for Family Court Cases	12.928 	
Notice of Confidential Information Within Court Filing	Confidential Form	
<p>Proof of Residency (Valid Florida Driver’s License, Florida Identification Card, US Passport, or other valid picture identification with proof of residential address for 6-consecutive months prior to the filing date)</p> <p style="text-align: center;">--Or--</p> <p>Affidavit of Corroborating Witness (Witness must attach a copy of his/her driver's license. Also, the witness' driver license must have an issue date at least 6-months prior to the filing date)</p>	<p>Copy</p> <p>12.902(i) </p>	
Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit (only if modification involved dependent or minor child(ren))	12.902(d) 	
Certified Copy Minor Child(ren)’s Birth Certificate	Certified Copy	
Death Certificate (If parent(s) is/are deceased)	Certified Copy	
<p>Summons: Personal Service on an Individual-</p> <p>Affidavit of Personal Service</p> <p style="text-align: center;">--OR--</p> <p>(Mother/Father)</p> <p>Waiver of Service of Process and Consent for Temporary Custody by Extended Family</p> <p style="text-align: center;">--OR--</p> <p>Waiver of Service of Process and Consent for Concurrent Custody by Extended Family</p>	<p>12.910(a) </p> <p style="text-align: center;">and</p> <p>12.910(b) </p> <p>12.970(c) </p> <p>12.970(d)</p>	

		
Motion for Default (a) Default (b) (If the other party has failed to file or serve any documents within 20 days after the date of service of your petition, you may ask the clerk of the circuit court to enter a default against him or her.)	12.922(a) (b) 	
Designation of Current Address and Email Address	12.915 	
<i>These items are only necessary when opposing party cannot be found.</i>		
Affidavit of Diligent Search	12.913(c) 	
Memorandum for Certificate of Military Service --AND-- Affidavit of Military Service	12.912(a)  and 12.912(b) 	
Proof of Publication	(Copy of Ad)	
Notice of Action	12.913(a)(2) 