

Criminal Justice Center
Attn: Digital Court Reporters
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Sanford, FL 32773



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Eighteenth Judicial Circuit

DIGITAL RECORDING REQUEST FORM AND ACKNOWLEDGMENT

For Attorney of Record or Parties to Case

Case Number: _____ Case Name: _____
(State v. Name / Name v. Name / In the Interest of Name)

Hearing Date & Time: _____ Judge & Courtroom: _____

Requester: _____ Mailing Address: _____

Phone #: _____

Email: _____

* If JAC: Court Appointed Counsel Regional Counsel

PROHIBITION AGAINST DISSEMINATION

The audio/video recording of the above-referenced court proceeding that you have requested, may contain information that is confidential or exempt from public disclosure by court order or under Florida law. **DISSEMINATION OF THIS RECORDING TO ANY OTHER PERSON IS STRICTLY PROHIBITED.** Violation of this prohibition may subject you to legal action for contempt of court.

I, _____, am an attorney of record or a party in the above-referenced court case. I acknowledge that I have received and read the **Prohibition Against Dissemination**, and understand that I am legally prohibited from disseminating this audio/video recording provided to me to anyone else, and doing such may subject me to legal action for contempt of court. By my signature below, I acknowledge, understand, accept, and agree to comply with the **Prohibition Against Dissemination**.

The Eighteenth Judicial Circuit Court reserves all rights to the recording provided. Any unauthorized modification, enhancement, or alteration to the digital recording's original format, will constitute a violation of this agreement with the Eighteenth Judicial Circuit Court. By signing this agreement, the purchaser of the recording is agreeing to the terms and conditions previously stated; failure to comply with any portion of this agreement will result in the imposition of sanctions against the signatory.

In accordance with FS 29.0195, which requires the trial court administrator to recover the actual cost of services being provided, the fee for a copy of a digital recording is **\$25.00 per proceeding, per day requested**. Requests will be furnished within 14 business days from receipt of payment, unless the matter was a Jury Trial, which will take up to 30 business days. ***Requests for digital recordings will not be processed until full payment and a signed copy of the usage agreement are received.**

**** Make check or money order payable to: State of Florida ****

**** We do not accept cash or credit cards ****

Signature

Date